|  |  |
| --- | --- |
|  | Applicant Name: |
|  | College/Department: |
|  | Project No.: |

1. Basic information about the project. (Filled out by the main researcher)

|  |  |  |
| --- | --- | --- |
|  | | Project title: |
|  | | Main researcher: |
|  | | Project duration: |
|  | | Project budget: |
| Date: | Signature of the applicant: | |

1. Detailed information about the project. (Filled out by the applicant)

|  |
| --- |
| **Project importance:** |
|  |
| **Project goals:** |
|  |
| **Project methodology** |
|  |
| **Added knowledge (How different this research is from what previous researchers did)** |
|  |

1. A brief presentation of the research project. (Filled out by the main researcher in English or Arabic)

|  |  |
| --- | --- |
| **ملخص مشروع البحث باللغة العربية (50-150 كلمة)** | |
|  | |
| **Summary in English (50-150 words)** | |
|  | |
| Date: | Main researcher signature: |

1. A documented presentation of the results of what previous researchers have done in the research topic to date. (Filled out by the main researcher in English or Arabic)

|  |  |
| --- | --- |
| **باللغة العربية (150-250 كلمة)** | |
|  | |
| **In English (150 - 250 words)** | |
|  | |
| Date: | Main researcher signature: |

1. Detailed information about the researchers. (Filled out by researchers)

|  |  |  |
| --- | --- | --- |
| Main researcher: | | Rank: |
| College: | Department: | Employment date: |
| Specialization: | | |
| Email: | | Office No.: |
| Mobile: | | Extension: |
| Title of the most recent funded research project by the researchers: | | |
| Funded by: | | |
| Fund amount (in SAR): | Duration: | Completion date: |
| Research results (published papers, patents, …etc): | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Published articles extracted from the most recent research project funded by the FBSU** | | | | | |
| **No.** | **Title** | **Journal** | **Volume** | **Year** | **Pages** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Researchers publications in the last five years** | | | | | |
| **No.** | **Title** | **Journal** | **Volume** | **Year** | **Pages** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Co-researchers information (from the university)** | | | |
| **Name** | **Rank** | **Employment date** | **College/department** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Project time plan. (Filled out by the research group)

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Item title** | **Time duration (months)** | **Person Responsible** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |
| 11 |  |  |  |
| 12 |  |  |  |

1. The project cost. (Filled out by the researchers)

|  |  |  |
| --- | --- | --- |
| **No.** | **Item** | **Cost (SAR)** |
| **Requirements** | |  |
| 1 | Devices and tools (a detailed list is attached) |  |
| 2 | Materials (a detailed list is attached) |  |
| 3 | Software (a detailed list is attached) |  |
| 4 | Consumables: stationery, pens, ink, printing, … etc. |  |
| 5 | Subscriptions, wages, payments (a detailed list is attached) |  |
| 6 | Other |  |
|  | **Subtotal** |  |
| **Travel expenses** | | |
| 7 | Domestic travels |  |
| 8 | International travels |  |
|  | **Subtotal** |  |
| **Research group grants** | | |
| 9 | Main researcher |  |
| 10 | Co-researcher 1 |  |
| 11 | Co-researcher 2 |  |
| 12 | Co-researcher 3 |  |
| 13 | Co-researcher 4 |  |
|  | **Subtotal** |  |
|  | **Total (of the 13 items)** |  |

1. Information needed to carry out the research. (Filled by the applicant)

|  |  |  |
| --- | --- | --- |
| **information and data needed for the research** | | |
| **No.** | **Item** | **Source** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

|  |  |  |
| --- | --- | --- |
| **References needed by researchers** | | |
| **No.** | **Item** | **Source** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

We, the undersigned, declare that we have read what is stated in this form, and declare our commitment to everything stated in it, and upon it we sign:

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Name** | **Signature** | **Date** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |

1. Recommendations.

|  |  |  |
| --- | --- | --- |
| Recommendation of the department head: | | |
| Department Head Signature: | Date: |  |
| Recommendation of the research committee in the college: | | |
| Research Committee Chair Signature: | Date: |  |
| Recommendation of the college dean: | | |
| College Dean Signature: | Date: |  |

1. The Decision of the Scientific Research Council[[1]](#footnote-1). *(The decision is attached)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Meeting No.: | Decision No.: | | Date: | | |
| Decision: | Approve |  | Reject: | |  |
| Conditions (if any): | | | | | |
| Chancellor Signature: | | | Date: |  | |

1. **Distribution List:**

   * Applicant college - University President Office - Applicant
   * Financial Director - Co-researcher(s) academic files - Deanship of Scientific Research

   [↑](#footnote-ref-1)