

PROGRAM SPECIFICATIONS POLICY

Policy #	AA-410	Revision #	02
Accessibility level	A	Effective date	01/20/2021

1. Scope

This policy applies to all academic programs at FBSU.

2. Definitions

NA.

3. Policy

- 3.1 FBSU is committed to the development of Program Specifications for all taught award-bearing programs at the University based on the template designed by the NCAAA. The program specification document acts as a definitive record of the program, providing its intended aims and learning outcomes, and how students will achieve them.
- 3.2 Each program specification will provide a summary of the program, outline the program's aims and learning outcomes, detail the kinds of assessment that students should expect, provide a degree program table for the entire length of the program, discuss opportunities provided on the program and outline admissions criteria.
- 3.3 The Program Specification provides the framework of a degree program and offers full information on the:
 - 1) Award and title of the program
 - 2) Qualification level
 - 3) Program aims
 - 4) Learning outcomes
 - 5) Program curriculum, structure and features
 - 6) Domains and areas of the National Qualifications Framework
 - 7) Teaching strategies
 - 8) Admission criteria
 - 9) Support for student learning
 - 10) Methods for evaluation and improving the quality and standards of teaching and learning
 - 11) Assessment methods

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5. Related Documents

- 5.1 NCAAA Program Specification Template
- 5.2 Guide to Writing Learning Outcomes (AA-407-G01)
- 5.3 Guide to Learning Outcomes Assessment (AA-407-G2)
- 5.4 Guide to Graduate Attributes Assessment (AA-407-G3)
- 5.5 New Program Design Policy (AA-424)
- 5.6 New Program Design Procedures (AA-424-P01)