

## CODE OF CONDUCT POLICY

|                     |           |                |                |
|---------------------|-----------|----------------|----------------|
| Guideline #         | AD-109-G2 | Revision #     | 01             |
| Accessibility level | A         | Effective date | April 27, 2015 |

### Gratuities and Gifts Guideline:

1. FBSU is committed to build within its community a culture of transparency, honesty and integrity.
2. FBSU employees shall not give, offer, or promise anything of value to any prime contractor, subcontractor, supplier, or others for the purpose of improperly obtaining or receiving favorable treatments.
3. Nor shall any member of the University at any time receive any gifts or favors of any kind (material or otherwise) from any entity associated with the University or anyone who has any business/relationship with the University, including students or their family members, suppliers, contractors, and employers of graduates.
4. Any transaction that remotely involves any form of conflict of interest shall not be tolerated. Non adherence to this policy will lead to taking measures according to relevant University rules and regulations.