



جامعة فهد بن سلطان
FAHAD BIN SULTAN UNIVERSITY

Registration Policy

Form #	AA-103-F2	Revision #	01
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Admission and Registration Office

دائرة القبول والتسجيل

Change of Section Approval Form *تغيير شعبة مقرر*

Student's Name		College	
ID #		Major	

Code/Number:		Title:			
Old Section # :		Days :		Time:	
New Section #:		Days :		Time:	
Reasons for change:					
Students signature:			Date: / /		

Instructor of the transferred to section:	
Signature:	Date: / /

Advisor's recommendation	<input type="checkbox"/> Accept	<input type="checkbox"/> Reject
Comments:		
Signature	Date: / /	

Decision of Department Chairperson	<input type="checkbox"/> Approve	<input type="checkbox"/> Disapprove
Signature	Date:	

Director of Admissions and Registration recommendation	
Signature	Date:

Note: This form must be submitted to the Office of Admissions and Registration during the drop/add period.