



جامعة فهد بن سلطان  
FAHAD BIN SULTAN UNIVERSITY

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## **Organizational and Disciplinary Regulation**

*For the Students of Fahad Bin Sultan University*

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## Section I: Definitions

<b>Article (1):</b>	<p>The following words and expressions whenever mentioned in this Regulation shall have the meanings assigned to them below, unless the context otherwise indicates:</p> <ul style="list-style-type: none"><li>A) University: Fahad Ibn Sultan University.</li><li>B) Deanship: The Deanship of Student Affairs.</li><li>C) Student(s): all male and female regular students enrolled in study at Fahad ibn Sultan University.</li><li>D) Student Activity Clubs: the places where students activities are hosted according to the type of the targeted activity.</li><li>E) Club Supervisor: a member of the University's faculty who is responsible for activity planning, implementation and evaluation.</li><li>F) Club Manager: A University student who is member of the Club.</li><li>G) Advisory Board: consists of the University's faculty members in the Club's field of specialization or those interested; it may also include prominent persons in the Club's field throughout the Kingdom according to a decision by the authorized person.</li><li>H) Committee: means the permanent committee which assumes disciplining female students at the University.</li><li>I) Punishment: means the disciplinary punishment provided for in this Regulation.</li><li>J) Alternative Punishment: means an educational disciplinary punishment proposed by the Permanent Committee to discipline female students as an optional alternative to the punishment provided for in this Regulation, within a specific area of violations.</li><li>K) Semester: means the first and second semesters, and the Summer Semester, if any.</li></ul>
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## Section II: University Student Rights

<b>Article (2):</b>	<p>The rights of the University Student in the academic field shall include:</p> <ul style="list-style-type: none"><li>A) University Student shall be entitled to the appropriate study environment in order to easily study and comprehend, through provision of all available educational capabilities to serve this objective.</li></ul>
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- B) University Student shall be entitled to have the scientific materials and the knowledge related to the University courses he/she studies, in accordance with the regulations governing the academic work.
- C) University Student shall be entitled to obtain the study plans in the college, department or specialty available to him/her, as well as the right to access the study plans before the commencement of study, carry out the procedures of registration in the courses available to him/her as per the registration system and rules, subject always to the order of priorities in student registration in accordance with fair controls when it is not possible to fulfill the desires of all students in registration a certain course.
- D) University Student shall be entitled to remove or add any course, or remove the entire semester as allowed by the University's study and registration system, all within the time limit prescribed therefor and announced for the students on time thereof.
- E) University Student shall be entitled to fulfill all the scientific and laboratory credit hours he/she registered for according to the study plan; and he/she shall be entitled to compensatory lectures instead of those that have been canceled.
- F) University Student shall be entitled to raise inquiries to and hold appropriate scientific discussions with the faculty members, provided that the discussion does not go beyond the what is required by public morals and limits of decency and good behavior, whether during the lecture or during the announced office hours dedicated for meeting with Students.
- G) University Student shall have the right to have the exam questions extracted from the university courses, material content and topics raised and discussed at the lectures. Furthermore, the logical and balanced distribution of grades to questions must be observed in order to ensure the fair assessment of Student's capabilities.
- H) University Student shall be entitled to sit for all exams that are held for the University courses, unless there is a statutory obstacle preventing him/her from doing do according to the relevant regulations and instructions, provided that a student shall be notified of his/her prevention from sitting for exam well in advance of the exam date.
- I) University Student shall be entitled to obtain the typical answers sheet for the semester exam questions, as well as the distribution of grades to the parts of answer based on which the student's performance is assessed, before the prescribed final exam takes place.

	<p>J) University Student shall be entitled to request that his/her answer in the final exam be reviewed, in accordance with the provisions of the regulations and decisions issued by the University with respect to regulating the review mechanism and controls.</p> <p>K) University Student shall be entitled to know the results he/she attained in the exam.</p>
<p><b>Article (3):</b></p>	<p>University Student's rights in other than the academic areas include:</p> <p>University Student shall be entitled to:</p> <ul style="list-style-type: none"> <li>A) Enjoy the social care and aid provided by the University, and participate in the activities held at the University in accordance with the regulations and instructions governing these activities.</li> <li>B) Benefit from the health care provided by the University through the health center on the campus.</li> <li>C) Benefit from the University's services and utilities (university book, central and branch libraries, play grounds and stadiums, restaurants, car parking, and others) in accordance with the regulations applicable in the University.</li> <li>D) Be nominated to training courses, programs and local and foreign trips, and increase his/her participation in the cultural activities, as well as participating in the local community service activities and volunteer works.</li> <li>E) File a complaint or grievance with respect to any matter affecting him/her in their relationship with the faculty members or any department, college, or unit of the University. Filing such complaint or grievance shall be through the rules applied by the Student Rights Protection Unit, and a student must be allowed, by the competent authority, to follow up with his/her complaint and the results thereof.</li> <li>F) Be allowed to defend him/herself before any authority in the University with respect to any disciplinary case against him/her; a punishment may not be imposed on him/her except after their statements are considered, unless it is proven that his/her absence is due to unacceptable excuse after being summoned for the second time.</li> <li>G) File grievance against the disciplinary decision issued against him/her, in accordance with the rules prescribed in this regard under the student disciplinary provisions.</li> <li>H) Maintain the contents of his/her profile kept at the University, and he/she shall be dealt with in an integral manner. Student's profile contents may NOT be delivered to any other person except the relevant student him/herself, his/her guardian or whoever he formally authorizes to this end. This shall not apply to the cases in which the delivery of</li> </ul>

	<p>or access to the student's profile contents by investigation authorities, judicial bodies or any other government entity. The contents of student profile may not be disclosed or published unless such disclosure or publication is required under a disciplinary decision against the student; and</p> <p>I) a student with special needs shall be entitled to the appropriate service and decent dealing that is suitable to his/her needs in accordance with the applicable regulations and rules.</p>
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**Section III: University Student Obligations**

<p><b>Article (4):</b></p>	<p>Student Obligations in the Academic Field:</p> <p>A) Student must regularly attend his/her classes and satisfy all academic requirements pursuant to the rules and schedules regulating the start and end of study semester, study field change, registration, withdrawal and addition or removal of courses, in accordance with the provisions contained in the regulations and laws applicable by the University.</p> <p>B) Student must show respect to the University's faculty members, employees and workers as well as the employees of other companies contracting with the University, the other students inside the University, guests and visitors, and may not cause harm to those either by word or deed in any way.</p> <p>C) Student shall respect the rules and arrangements related to lectures, and must attend the prescribed lectures and keep organized therein, without absence except with an excuse acceptable as per the rules and regulations.</p> <p>D) When preparing researches and other academic requirements like papers and studies, the student shall not cheat or involve others in the preparation thereof by whatever manner, or commit plagiarism, or resort to any illegitimate means to prepare such researches, reports, papers or studies or any other basic requirements of the courses.</p> <p>E) Student shall adhere to the rules and arrangements related to exams and quizzes; he/she shall not cheat, or attempt cheating, or assist in cheating by whatever manner or conduct; he/she shall refrain from committing impersonation, forgery, or entry of any prohibited materials or devices into the exam halls or laboratories.</p> <p>F) Student must adhere to the instructions given to him/her by the official or the exam invigilator in the exam hall or laboratories; he/she must not disturb the calm while sitting for the exam.</p>
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<b>Article (5):</b>	<p>Student Obligations in Non-academic field:</p> <p>A) Student shall adhere to the rules, regulations, instructions and decisions issued by the University in implementation thereof (together "Regulations"); he/she shall not circumvent or violate any of such Regulations, or submit forged documents to enjoy any undeserved advantage contrary to the provisions of the relevant Regulations.</p> <p>B) Student must always bear his/her student card while in the University; he/she shall present such card to the employees or faculty members when requested to do so and when carrying out any transaction for the student in the University.</p> <p>C) Student shall not cause damage to any of the University properties, whether by destroying, tampering with or disabling such properties, or participate with others in doing so, regardless of whether such damage is caused to the buildings or equipment.</p> <p>D) Student must adhere to the instructions related to organizing, arranging and using the University facilities and equipment for the purposes dedicated thereto; he/she shall obtain a prior permission from the competent authority to use those facilities or equipment when they want to utilize the same for other than the dedicated purposes.</p> <p>E) Student must adhere to the dress and behavior that is appropriate for the Islamic norms and the University dress code; he/she may not commit any actions that violate the Islamic or public morals applicable in the University based on the Public Order Regulation.</p> <p>F) Student must maintain quietness while inside the University facilities; he/she shall refrain from smoking, causing disturbance or calling for and participating in unlawful gathering.</p>
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**Section IV: Disciplinary Committee – Formation, Mandate and Rules of Procedure**

**Chapter I: General Provisions**

<b>Article (6):</b>	<p>The provisions of this Regulation are related to the following:</p> <p>A) Monitoring students' behaviors on the University's campus and in all its facilities.</p> <p>B) Correcting the behavior of violators and confidentially treating the delinquent behavior by education means.</p> <p>C) Imposing the disciplinary penalties on students who violate the rules and regulations applicable at the University.</p>
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<b>Article (7):</b>	All students registered at the University, its various programs regardless of the type and level thereof, and postgraduate students shall be subject to this Regulation, without prejudice to the provisions contained in the statutes of Saudi universities.
<b>Article (8):</b>	The authority responsible for the application of and follow up with the provisions hereof shall be the Deanship of Student Affairs, in cooperation with the relevant authorities at the University.
<b>Article (9):</b>	Violations committed by students outside the walls of the University shall be excluded from the penalties provided for herein, provided that such violations do not relate to the University's external activities, do not occur in the University's means of transportation and do not affect the University and its various regulations. Violations committed outside the University are a responsibility of public authorities of the State, unless the relevant authority refers any such violation to the University.
<b>Chapter II: Student Disciplinary Council</b>	
<b>Article (10):</b>	The Student Disciplinary Council shall be formed for a term of two academic years by a decision of the University Vice President, provided that the Council shall be chaired by the Dean of Student Affairs.
<b>Article (11):</b>	The Council shall consider the violations referred to it by the University's colleges and departments.
<b>Article (12):</b>	The Council shall be entrusted with carrying out the necessary procedures assigned to it, such as investigations, examining and maintaining the necessary papers and documents, and following up with the implementation of disciplinary decisions.
<b>Article (13):</b>	The council shall carry out its powers set forth in this Regulation, and it must directly investigate with the student regarding the violations attributed to him/her if the case so requires. The Council may summon whomever is needed to hear his/her statements from the parties to the case, including deans of colleges, department heads, faculty members, administrators, and others.
<b>Article (14):</b>	The Council shall hold meetings whenever needed an upon call by its chairman. A meeting shall not be deemed valid except if attended by two-thirds of its members. The Council decisions shall be taken by majority, and when votes are equal, the party with whom the chairman voted shall prevail.
<b>Article (15):</b>	The penalty imposed by the Council on a violator shall be one of the penalties provided for in the Part VI hereof, and the Council may alleviate the penalty if it deemed appropriate in the interest of student.

<b>Article (16):</b>	Student shall be entitled to appeal the decision issued against him by the Disciplinary Council before the Supreme Disciplinary Committee within a period of 15 days from the date of issuance of such decision by the Disciplinary Council.
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### Chapter III: Female Student Disciplinary Committee

<b>Article (17):</b>	A committee for female student disciplinary shall be formed for a term of one academic year under nomination by the Chairman of the Disciplinary Council and by approval of the University's Vice President.
<b>Article (18):</b>	The Committee shall be entrusted with carrying out the necessary procedures assigned to it, such as investigations, examining and maintaining the necessary papers and documents, and following up with the implementation of disciplinary decisions issued pursuant to the article (11, 12, 13, and 14) of this Regulation on behalf of the Student Disciplinary Council.
<b>Article (19):</b>	The Committee Chairperson shall submit the Committee's minutes of meeting and decisions, along with the investigation files, to the Disciplinary Council for approval.
<b>Article (20):</b>	The Chairman of the Disciplinary Council shall present students' cases to the Council for approval.

### Chapter IV: The Supreme Disciplinary Council

<b>Article (21):</b>	The Supreme Disciplinary Council for Students shall be formed in the University for two academic years under a decision by the University Vice-President and it shall consist of the following individuals: <ul style="list-style-type: none"> <li>A) Assistant Undersecretary for Academic Affairs as Chairman;</li> <li>B) A faculty member; and</li> <li>C) Head of the department to which the violator (i.e. the Student) belongs.</li> </ul>
<b>Article (22):</b>	The Supreme Disciplinary Council shall consider the appeals filed by students.
<b>Article (23):</b>	The Supreme Disciplinary Council shall exercise its powers by reviewing the minutes of and decisions taken by the Disciplinary Council. The Council shall be entitled to directly investigate with the student the violations attributed to him/her if the case so requires and it has the right to summon whomever is needed in order for their statements to be heard by the parties to the case, including faculty deans, department heads, faculty members, administrators, and others.
<b>Article (24):</b>	The Supreme Disciplinary Council shall hold meetings whenever needed under call by its chairman. Such meeting shall not be deemed validly held except if attended by two-thirds of its

	members, and its decisions shall be issued by majority; however, when votes are equal the party with whom the chairman voted shall prevail.
<b>Article (25):</b>	Decisions taken by the Supreme Disciplinary Council shall be conclusive, final and not appealable.
<b>Section V: Disciplinary offenses</b>	
<b>Article (26):</b>	Every behavior by the Student that breaches the provisions and ethics of Sharia inside the University or at any of its facilities, shall require discipline action, including: <ul style="list-style-type: none"> <li>A) Every act or statement that prejudices religion.</li> <li>B) Every act or statement that prejudices the public order of the Kingdom.</li> <li>C) Every act or statement that affects honor or dignity, or breaches the good conduct, behavior or public morals.</li> <li>D) Committing any act that is contrary to attributes of good public behavior.</li> </ul>
<b>Article (27):</b>	Each violation committed by student against the University's applicable rules, regulations or instructions shall require disciplinary action, including: <ul style="list-style-type: none"> <li>A) Acts leading to distribution of the lectures, courses, activities and programs held at the University.</li> <li>B) Forgery of official documents and papers issued either by the University or any other institution.</li> <li>C) Student's introduction of a substitute student to sit for his/her exams, or he/she sits for exams on behalf of others.</li> <li>D) Cheating, or attempted cheating in exams, as well as cheating in the reports, assignments, graduation projects or any other academic tasks assigned to the student in the University;</li> <li>E) Breaching the exams order or the quietness required to be maintained therein.</li> <li>F) Causing damage, or any attempt to deliberately cause damages to the University's facilities, utilities, equipment, laboratories, offices or properties; and</li> <li>G) Smoking inside the University's buildings and facilities.</li> </ul>
<b>Article (28):</b>	Every act committed by student and would cause corruption to or violation against the public order, or assaulting any person inside the University shall require discipline action, including: <ul style="list-style-type: none"> <li>A) Assaulting or insulting, whether by word or deed, the University employees, and personnel of the companies and institutions ("Employees") contracting with the University and carrying out business or investment activity inside the University. No</li> </ul>

	<p>damage, destruction or theft may be committed against or to the funds or properties of the Employees.</p> <p>B) Misuse of mobile phones cameras inside the campus or filming the faculty members, administrators, male or female students.</p> <p>C) Acquisition of equipment, films, pictures, tapes, newspapers or magazines with content that contradicts Islamic morals and ethics within the University and its facilities and deemed contrary to the public order of the Kingdom.</p> <p>D) Carrying a firearm or bladed weapon, or possessing flammable or explosive materials and the like inside the University and its facilities.</p> <p>E) Without the prior permission by the competent authority at the University, no organization of committees, conferences, and societies, issuance/distribution of bulletins, newspapers, or magazines, or raising of funds or collection of signatures contrary to the Regulations shall be allowed. Moreover, reporting incorrect information or news to newspapers, magazines or other media without obtaining a prior permit by the competent authorities at the University.</p>
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**Section VI: Disciplinary Penalties**

<b>Article(29):</b>	<p>The penalties that the committee may apply to the student include the following:</p> <p>A) A warning is given, either verbally or in writing, along with a promise not to do it again.</p> <p>B) The warning is in writing.</p> <p>C) For a duration of not more than two academic semesters, the student would be prohibited access to certain facilities, privileges, activities, trips, visits, and other similar opportunities.</p> <p>D) Deprivation of taking the exam for one or more courses in one academic semester.</p> <p>E) Cancellation of the student's test no more than three times and considering him as a failure.</p> <p>F) Suspension from studying for one semester.</p> <p>G) Suspension from studying for two semesters.</p> <p>H) Delaying of the graduation of the violating student for one semester.</p> <p>I) Dismissal from the university permanently.</p>
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<b>Article (30):</b>	<p>The university has the right to charge the student for the value of what was destroyed in addition to the cost of repair and installation and the financial consequences of that.</p>
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<b>Article (31):</b>	In imposing the penalties stipulated in Article (29) of these regulations, it is taken into consideration that they are included that the penalty is proportional to the degree of the violation, taking into account the precedents, circumstances and suspicions, and that the penalties applied to students in violation do not exceed three penalties for one violation, and the committee may recommend not calculating the penalty period within the period Scholarships for the student.
<b>Article (32):</b>	The university chancellor or whoever delegates him has the right to impose any of the penalties stipulated in Article Fifteen of Section Four, whenever the case of the violator requires privacy, secrecy, or exceptional circumstances.
<b>Article (33):</b>	The punishment shall be paid only after the student has been investigated in writing, after the declaration is heard in his attribution and when he does not attend two specific session dates, his right to make his statements shall be forfeited unless he has an adequate excuse, and the punishment imposed on him in absentia is inappropriate and the punishment of the student is not imposed. With what was received from the committee concerned and without the student being present the penalty was imposed.
<b>Article (34):</b>	The student is not exempt of penalty on the pretext that they are not aware of the rules and regulations of the university and the instructions they provide, and the Deans of Student Affairs shall publish and announce the provisions of those rules by any means at their disposal.
<b>Article (35):</b>	The student's final withdrawal from the university means that he does not allow to take the exams or re-enroll in any university's colleges, and the decision is made public at and outside the university to the others concerned, for a period not exceeding thirty days, to carry out the student's assessment and re-enrollment.
<b>Article (36):</b>	The authority which imposes the penalty on the violator under the provisions of these regulations shall, within not more than two weeks after the date of the decision, inform the Admission and Registration Department and other authorities concerned to undertake its implementation and inform with the applicant of the decision of the committee
<b>Section VII: Official Excuses</b>	
<b>Article (37):</b>	The student is granted the following leave in the presence of evidence: <ul style="list-style-type: none"> <li>A) Marriage leaves: five days.</li> <li>B) Maternity leaves: fourteen days.</li> <li>C) Paternity leaves: three days.</li> <li>D) Death leaves relating first- degree relatives: three days.</li> </ul>

- E) Death leaves relating second-degree relatives: one day.
- F) Sick leave from an accredited medical center after being approved by the Dean of the College.
- G) Force leave circumstances after the college council has approved.

**Section IX: The general goals of students’ activity clubs and the mechanism of their establishment and organisation**

**Chapter I: General provisions**

- Article (38):** The general goals of student activity clubs are as follows:
- A) Establish activities that emphasize club members' efforts in areas in which they excel.
  - B) Discover the talents of students and promote the talented.
  - C) Create an environment in which students can develop their skills, exchange experiences among themselves and work to promote them, support and honour them.
  - D) Participating in various events, internally and externally, to exchange experiences.
  - E) Document student production and create a student talent database in different fields.

<b>Article (39):</b>	<p>The following principles for establishing student clubs and the mechanism for organizing them shall be taken into consideration:</p> <ul style="list-style-type: none"> <li>A) Student activity clubs are established as needed, and according to the opinions of the Deanship of Student Affairs.</li> <li>B) The organization seeking to form a student activity club submits a proposal and an integrated vision of the proposed club, its goals, and areas of activity to the Dean of Student Affairs.</li> <li>C) During the foundation stage, the proposed club must have at least twenty male and female members, whose details must be sent to the Dean of Student Affairs.</li> <li>D) The club may include any number of university students as members, as long as the total number of members does not fall below the number of founders.</li> <li>E) The activity of the club may be suspended if the club does not achieve its goals.</li> <li>F) The Deanship of Student Affairs issues executive rules for the work of student activity clubs.</li> <li>G) The club must abide by the university's general extracurricular activity rules as well as any controls that have been officially informed to the university.</li> <li>H) It is permissible to collaborate with relevant authorities in the implementation of common-purpose programs.</li> <li>I) The Deanship of Student Affairs may amend and interpret these regulations.</li> </ul>
<b>Article (40):</b>	<p>Student clubs undertake the following tasks, subject to obtaining written approval from the Deanship of Student Affairs:</p> <ul style="list-style-type: none"> <li>A) Organizing all club activities at the university level.</li> <li>B) Establishment of activities in the club's area of specialization or interest.</li> <li>C) Organizing cultural programs (seminars, lectures, meetings and competitions).</li> <li>D) Organizing social programs (long and short trips, visits, and workshops).</li> <li>E) Establishing professional and training programs (training and qualification courses in the field of the club's specialization).</li> <li>F) Establishing sports programs.</li> <li>G) Organizing exhibitions.</li> </ul>
<b>Article (41):</b>	<p>The following are required for club membership:</p> <ul style="list-style-type: none"> <li>A) The student must be enrolled at the university on a regular basis.</li> </ul>

	<ul style="list-style-type: none"> <li>B) Fill out the membership application form.</li> <li>C) It is a condition that no judgments (inside or outside the university) have been issued against the membership applicant that prejudice honor, trust, or misconduct.</li> <li>D) Membership is renewed annually.</li> </ul>
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### Chapter II: Membership and Presidency of the club

<b>Article (42):</b>	<p>Whoever is appointed president of the club must meet the following requirements:</p> <ul style="list-style-type: none"> <li>A) The student must be a full-time student at the university and has completed a full academic year there following the preparatory year.</li> <li>B) The cumulative GPA is not less than (3.75).</li> <li>C) The student must be good conduct and behaviour, and that he has not been subjected to judgments (inside or outside the university) that prejudice honour, trust or behaviour.</li> <li>D) It is preferable to have experience in the field of student activity for a period of not less than one year.</li> <li>E) The student should have at least one full academic year left for his graduation.</li> <li>F) At least one complete academic year left for his graduation.</li> <li>G) To be a bachelor's degree student.</li> <li>H) It is not permissible to be president of more than one club.</li> <li>I) Except for the Dean of Student Affairs, it is not appropriate for the student to serve as president of the club for two consecutive terms.</li> <li>J) Desire, initiative, innovation, and creativity are all needed.</li> <li>K) Membership is renewed on an annual basis.</li> </ul>
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### Chapter III: Student Clubs Supervision Committee

<b>Article (43):</b>	<p>The Deanship of Student Affairs supervises student clubs through a committee created for this purpose, which consists of:</p> <ul style="list-style-type: none"> <li>A. The Dean of Student Affairs as Chairman.</li> <li>B. As a member, the Director of Student Activities.</li> <li>C. Members of the Deanship include the directors of the Deanship's activities divisions.</li> <li>D. The Dean of Students' Affairs appointed two club supervisors.</li> </ul>
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<b>Article (44):</b>	<p>The following tasks are assigned to the committee:</p> <ul style="list-style-type: none"> <li>A) Recommendation for approval of the Club's plan according to the rules of student activities, have to be submitted to the University Council.</li> <li>B) Approving Club's financial budget.</li> <li>C) Nomination of the club's supervisor.</li> <li>D) following-up planning and implementation, and evaluate club's activities and programs.</li> <li>E) Approving Club's prints.</li> <li>F) Any other updated tasks.</li> </ul>
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#### Chapter IV: Executive Committee

<b>Article (45):</b>	<p>Executive committee consists of:</p> <ul style="list-style-type: none"> <li>A) Club supervisor.</li> <li>B) Club Manager.</li> <li>C) Programs Committee: consists of three distinguished students from different majors, other collaborative students can participate, not more than five students.</li> </ul>
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<b>Article (46):</b>	<p>The following tasks are assigned to the committee:</p> <ul style="list-style-type: none"> <li>A) Preparing an annual plan for the club that will include all proposed activity programs during an academic year.</li> <li>B) Preparing an annual financial budget.</li> <li>C) Following up on the implementation of the plan after its approval by the University Council.</li> <li>D) Following up administrative affairs that are related to club's activities.</li> <li>E) Preparing an annual report of club's activities.</li> <li>F) Nominate distinguished students for internal and external participation in various events.</li> <li>G) Promoting student innovation, focusing on and highlighting student talents, and honoring club participants including members and collaborators.</li> <li>H) Forming student's committees of club members to perform tasks related to the activities of the club.</li> <li>I) Issuing the magazine of the club according to the controls set out in the following rules.</li> </ul>
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## Chapter V: Club manager

<b>Article (47):</b>	In accordance with the plans agreed upon by the University Council, the club manager is responsible for carrying out the program of the club within the limits of the financial resources of the club and the organizational procedures adopted by the Deanship.
<b>Article (48):</b>	The manager of the club is responsible for the following tasks: A) Preparing schedules for the activities to be planned, carried out and evaluated. B) Distribution of tasks, monitoring and evaluation of their performance to members of the club.

## Section X: General provisions

<b>Article (49):</b>	In accordance with the University rules, the Deans, Department Heads, Faculty Members and Departmental Directors at the University shall supervise male and female students, and, when a violation occurs within the University, the report is prepared and referred to the person who is authorized.
<b>Article (50):</b>	The decisions issued for disciplinary penalties shall be kept in the student's file.
<b>Article (51):</b>	The provisions of this Bylaw are enforced by the University Council on the date of its approval and are canceled in any way contrary to the previously issued provisions in that regard.