Admission and Registration Office   دائرة القبول والتسجيل

Substitute Course Approval Form
نمـوذج تسجيل مسـاق بـديل

Student's Name:	ID #:
College:	Major:
Term:	Year:

Course	Required Course	Substitute Course
Code & No. :		
Title :		
Credit Hours :		

For Official Use Only

Department Chair	
Signature:	Date:

College Dean	
Signature:	Date:

Office of Admission & Registration	
Registrar Signature:	Date:

Note:

A student can substitute a maximum of three courses with other equivalent ones, in terms of level, content, and credit hours if the student is unable to complete the requirements of his/her program as one or more courses are no longer offered (due to changes in curricula), or are not offered over the student's expected graduation semester.

➢ *Keep in the Student's File*